

**SCOTTISH BORDERS COUNCIL
HAWICK COMMON GOOD FUND SUB-COMMITTEE**

MINUTES of Meeting of the HAWICK
COMMON GOOD FUND SUB-COMMITTEE
held in Lesser Hall, Town Hall, Hawick on
Tuesday, 21 August 2018 at 4.00 pm

Present:- Councillors: G. Turnbull (Chairman), S. Marshall, W. McAteer, D. Paterson,
C. Ramage, N. Richards, Mr J Little (Hawick) and Mrs A Knight (Burnfoot).

In Attendance:- Managing Solicitor (R Kirk), Pensions and Investment Manager (K Robb),
Estates Manager (N Hastie), Estates Surveyor (A Scott), Team Leader –
Road, Bridges & Open Space (D Scott), Property Officer (F Scott),
Democratic Services Officer (J Turnbull)

1. **ORDER OF BUSINESS**

The Chairman varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

2. **MNUTES**

There had been circulated copies of the Minutes of the meeting held on 15 May 2018 and 13 July 2018.

DECISION

AGREED to approve the Minutes of the Meeting held on 15 May 2018 and 13 July 2018.

3. **MATTERS ARISING FROM THE MINUTE**

With reference to paragraph 4.2 of the Minute of 15 May 2018, it was requested that the Street Lighting Team Leader provide an update on the feasibility of siting Police Scotland's CCTV equipment at the Common Haugh.

DECISION

AGREED to request that Members be advised of the feasibility of siting Police Scotland's mobile CCTV equipment at the Common Haugh.

4. **APPLICATIONS FOR FINANCIAL ASSISTANCE**

4.1 Hawick Amateur Operatic Society Musical Theatre

There had been circulated copies of an application for financial assistance from Hawick Amateur Operatic Society (HAOS) Musical Theatre Company requesting £3,500.00 towards the cost of hire for rehearsal venues and hire of the Town Hall for the duration of their annual musical show. The Treasurer from HAOS Musical Theatre Company was in attendance and advised that they would not be requesting a grant on an annual basis.

DECISION

AGREED to award a grant of £3,500.00 to Hawick Amateur Operatic Society Musical Theatre Company towards the cost of hire venues for rehearsals and their annual musical show.

4.2 Home Basics (Tweeddale) Co Ltd

There had been circulated copies of an application for financial assistance from Home Basics (Tweeddale) Co Ltd requesting a contribution of £9,300.00 towards a replacement/delivery van which would be based at the Hawick depot and operated by drivers and volunteers living in Hawick. The amount requested was 36% of the total cost of the replacement van which was circa £26,000.00. The Chairman advised that the

Executive Committee, at a meeting earlier that day, had awarded Home Basics a Community Grant of £5,000.00. The Manager of Home Basics was in attendance and confirmed that they had also received £10,000 from the Clothworks Foundation and were also awaiting a decision regarding funding from the Bank of Scotland. In consideration of the funding already awarded, he confirmed that the amount now requested was £4,300.00.

DECISION

AGREED to award a grant of £4,300.00 to Home Basics (Tweeddale) Co Ltd towards a replacement collection/delivery van which would be based at the Hawick depot and operated by drivers and volunteers living in Hawick

DECLARATION OF INTEREST

Councillor McAteer declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and left the meeting during the discussion.

4.3 Burnfoot Fireworks Display

There had been circulated copies of an application for financial assistance from Burnfoot Fireworks Display requesting £5,000.00 towards the 2018 Fireworks Display. The organiser of the event was in attendance and advised that this year's event would include a funfair and stalls. It was anticipated that 3,000 tickets would be sold and that the event would be self-sufficient in future years. The organiser advised that he had also applied to the Council's Community Grant Scheme for funding. However, as Burnfoot Fireworks Display was not a constituted group he had been unable to proceed with the application. Following discussion, it was agreed to grant £2,000.00 towards the event and that this would be paid to Burnfoot Community Council for audit and control purposes. Burnfoot Fireworks Display would also liaise with Burnfoot Community Council regarding arrangements for the event and resubmission of the application to the Community Grant Scheme.

DECISION

AGREED to award a grant of £2,000.00 to Burnfoot Community Council for Burnfoot Fireworks Display.

4.4 Hawick Community Council

There had been circulated copies of an application for financial assistance from Hawick Community Council. The application requested a contribution of £4,300.00 to fund the cost of transport, by coach, to Bailleul of a group of 50 Hawick people to celebrate the centenary of the end of World War 1.

DECISION

AGREED to award a grant of £4,300.00 to Hawick Community Council as a contribution to fund the cost of transport by coach to Bailleul.

4.5 Heads Together

There had been circulated copies of an application for financial assistance from Heads Together for a grant to assist with the purchasing of their Hawick premises. The Chairman from Heads Together was in attendance and advised that they were awaiting the outcome of funding from a Lottery Grant and Community Grant. The Sub-Committee agreed that as the premises would not be placed on the market until the end of the year, to defer the application until the outcome of the Lottery Bid and Community Grant was known. If there was still a shortfall then Heads Together could resubmit their application for further consideration.

DECISION

AGREED to defer the application from Heads Together until a decision on the Lottery Grant and Community Grant had been made.

4.6 Hawick Archaeological Society

There had been circulated copies of an application for financial assistance from Hawick Archaeological Society (HAS) requesting £1,000.00 to support the publication of Hawick and the Great War. It was noted that HAS had received a Community Grant of £5,000.00. It was agreed to award a grant of £1,000.00 to support the publication of Hawick and the Great War.

DECISION

AGREED to award a grant of £1,000.00 to Hawick Archaeological Society towards the publication of Hawick and the Great War.

4.7 **URGENT ITEM**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision.

DECLARATION OF INTEREST

Councillor Marshall and Ramage declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and left the meeting during the discussion.

4.8 Escape Youth Services

There had been circulated copies of an application for financial assistance from Escape Youth Services requesting £4,000.00 to hold a 'Top Teri Awards 2018' ceremony for local young people. The funding would assist with hall hire and producing and marketing the event.

DECISION

AGREED to award a grant of £4,000.00 to Escape Youth Services to assist with the costs of hosting the 'Top Teri Awards 2018'.

5. **MONITORING REPORT FOR THREE MONTHS TO 30 JUNE 2018**

With reference to paragraph 3 of the Minute of 15 May, there had been circulated a report by the Chief Financial Officer providing details of the income and expenditure for the Hawick Common Good Fund for the three months to 30 June 2018, including a full year projected out-turn for 2018/19 and projected balance sheet values as at 31 March 2019. Appendix 1, to the report, provided the projected income and expenditure position which showed a projected surplus of £23,514 for the year. Appendix 2 provided a projected balance sheet value as at 31 March 2019 and showed a projected decrease in the reserves of £16,077. Appendix 3 provided a breakdown of the property portfolio showing projected rental income for 2018/19 and actual property expenditure to 31 June 2018. Appendix 4 showed the value of the Investment Fund to 30 June 2018, now with Kames Capital PLC. The Pension and Investments Manager advised that as the Sub-Committee had committed £21,600.00 in grant payments, the Grants and Other Donations budget now had an unallocated balance of £2,400.00. However, the overall Grants budget could be increased if required. The Sub-Committee also noted that they received an invitation to attend a seminar by Kames Capital PLC on the investment fund on 28 August.

DECISION

(a) **AGREED the projected income and expenditure for 2018/19 in Appendix 1, to the report, as the revised budget for 2018/19;**

(b) **NOTED:**

(i) **The projected balance sheet value as at 31 March 2019, 2018/19 in Appendix 2 to the report;**

- (ii) **The summary of the property portfolio in Appendix 3 to the report; and**
- (iii) **The current position of the Kames Capital Investment Fund in Appendix 4 to the report.**

6. **PROPERTY UPDATE**

6.1 St Leonard's Cottage and Park

With reference to paragraph 5 of the Private Minute of 13 July 2018, the Property Officer advised had taken over the tenancy of St Leonard's Cottage on the 1 August. It was noted that all Common Good properties were now let.

6.2 Williestruther Loch

With reference to paragraph 4.5 (b) of the Minute of 15 May 2018, the Property Officer advised that additional waste bins had been supplied. However, Hawick Angling Club had refused to empty the bins. The Chairman of Hawick Community Council was in attendance and advised that he would discuss with the Property Officer outwith the meeting.

DECISION

NOTED the report.

7. **PRIVATE BUSINESS**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to the Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A of the Act.

SUMMARY OR PRIVATE BUSINESS

8. **HAWICK GOLF CLUB**

The Treasurer from Hawick Golf Club attended the meeting and the Sub-Committee agreed the 2018/19 rental payable.

9. **PRIVATE MINUTES**

Members approved the Private Minute of the Hawick Common Good Fund Sub-Committee held on 15 May 2018 and 13 July 2018.

10. **JAMES WILSON STATUE**

The Property Officer gave options for re-location of the James Wilson Statue and the Sub-Committee agreed to pursue one of the options.

11. **COMMON HAUGH, HAWICK - CAR PARK SURFACE REPAIRS**

There had been circulated a report by the Chief Officer – Roads regarding Common Haugh car park surface repairs.

12. **PLANNED PROPERTY MAINTENANCE PROGRAMME 2019 - 2024**

There had been circulated a report by the Service Director Assets & Infrastructure requesting approval of the five year Planned Property Maintenance Programme.

13. **URGENT ITEMS**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the items dealt with in the following paragraph should be considered at the meeting as a matter of urgency, to keep Members informed.

14. **ST LEONARDS**

The Estates Manager gave a verbal update to keep Members informed.

15. **VOLUNTEER PARK**

The Estates Manager gave a verbal update and advised a report would be presented to the next meeting.

16. **LEASE AT ST LEONARDS GRAZINGS, HAWICK**

There had been circulated a report by the Service Director Assets & Infrastructure proposing changes to the Lease.

17. **PROPERTY UPDATE**

Officers updated the Sub-Committee on private business relating to Common Good properties.

The meeting concluded at 5.35